



Waukesha County
Criminal Justice Collaborating Council
Evidence-Based Decision Making Case Processing Workgroup Minutes
Monday, December 5, 2016

Team Members Present:

District Attorney Sue Opper
Judge Ralph Ramirez
Clerk of Circuit Court Kathy Madden
Circuit Court Division Coordinator Amy Rendall

District Court Administrator Michael Neimon
Attorney Katie Bricco
Attorney Chris Ehrfurth

Team Members Absent:

Commissioner Robert Dehring

Others Present:

Janelle McClain

CJCC Coordinator Rebecca Luczaj

Opper called the meeting to order at 7:35 a.m.

Approve Minutes from November 3, 2016

Corrections: On page 1, "alluding" should be "eluding." On page 2, 2nd paragraph under the ARC discussion, "would not" should be "would."

Motion: Ramirez moved, Ehrfurth second, to approve the minutes of November 3, 2016, as amended. Motion carried unanimously.

Discuss New Workgroup Activities to Add to Work Plan

Rendall arrived 7:40 a.m.

The workgroup discussed ways to measure the impact of the projects that have been put in place already, particularly, the Public Defender Screening Pilot.

The number of days between the adjourned initial and coming to court with counsel was 27 days when the numbers were reviewed at the beginning of the process.

Bricco arrived 7:45 a.m.

Ramirez will have his intern analyze the cases from the week of October 17. She will be back from school around December 13.

Update on Public Defender Screening Pilot

Bricco reported that there would be changes to walk-in hours for eligibility screening at the SPD's Office, because of the altered flow of traffic from the pilot's success. Bricco also reported that they are seeing fewer referrals from judges for screening, which is another sign that the pilot has been successful.

Rendall added that there is an average of 4 defendants being sent to the Public Defender's office on Mondays, but Tuesdays remain light. The numbers have leveled off. Every single person has been coming back.

Continue Discussion/Planning for 12/20 Implementation of Pretrial Conferencing Pilot

Currently, there are 19 or 20 cases scheduled for December 20, and 18 cases scheduled for the January date. These totals are the number of cases, not the number of defendants, as one defendant may have multiple cases. An interpreter has been scheduled for the morning of each day.

Opper reported that her office has obtained standing victims' rights waivers from eight or nine major retailers, which will speed things up as the case can proceed directly to sentencing.

Opper would like to add CCW and No CDL cases to the list of approved cases for pretrial conferencing.

Ramirez is willing to take pretrial cases from other judges for December 20, if all parties agree. If judges are interested, the group can talk about adding these cases for future pretrial conferencing dates. The assigned judge will get credit for the disposition of the case.

The process for how lawyers will check in for pretrial conferencing still needs to be determined.

Discuss Next Steps & Set Date for Next Meeting

The workgroup discussed video conferencing at the State Public Defender's office. Bricco commented that it would be beneficial for them when getting in touch with clients who are at locations other than the Waukesha County Jail (such as other county jails or in prison). Ramirez would like to look at video conferencing and Orders to Produce (OTP), and determine what can be done to streamline the process.

Madden commented that transport costs have risen tremendously for Orders to Produce.

Ramirez left at 8:27 a.m.

The next meeting will be Thursday, December 22, 2016, at 8:00 a.m.

The meeting adjourned at 8:30 a.m.